



## **Job Description – Tax Supervisor**

- Are you a tax professional who wants exposure to a diverse client base?
- Do you enjoy working directly with clients?
- Do you want the opportunity to work in all areas of income tax, not just a select tax specialty?
- Is working with an established firm that provides it staff growth and advancement potential what you are looking for?

If you've answered yes to the above, Cray, Kaiser Ltd. is interested in talking with you.

We are looking for a seasoned tax professional with experience in direct client contact involving transactional consulting, tax research, and compliance. You will be responsible for preparing tax projections and consulting on tax matters, reviewing business and personal income tax returns, training staff, and researching tax issues. You will also be asked to interact directly with our clients on income tax matters.

The position provides for a competitive compensation and benefits package. We also provide a staff development program which involves ongoing internal and external education, a mentoring program with direct partner input, and annual performance appraisals. We work to build a positive and challenging career environment for our team, and as a result our staff has an average of five years tenure with the firm.

## **Desired Skills & Experience**

- Five to seven years of experience in the tax department of a CPA firm
- CPA designation required, MST a plus
- Strong background in reviewing individual and business returns
- Experienced in tax research
- Ability to manage multiple projects and deadlines in a fast-paced environment
- Prior involvement with training staff
- Strong written and verbal communication skills
- Self-starter and team player

## **Company Description**

Since 1972, Cray, Kaiser Ltd. has been serving a diverse client base with a focus on the family-owned or closely-held business. Besides the standard audit, accounting, and tax programs, we offer our clients a full range of business consulting services to assist with the complete life cycle of the business.

## **Contact:**

**Please e-mail your resume and salary requirements to: [joinourteam@craykaiser.com](mailto:joinourteam@craykaiser.com)**